



## Internship Opportunities 2026

Maybury Farm is a non-profit, educational farm operated by the Northville Community Foundation. The Farm has been in operation in the Northville community for over one hundred years and is a well-known destination featuring 50 acres of farmland and forest. The primary mission of the Farm is to provide opportunities for engagement with animals and agriculture to local students and families. We offer tours and education programming that

are designed to provide hands-on experiences in a safe and fun environment. The Farm is home to over one hundred animals, offers parties/events, hosts festivals, runs a 9-week day camp, a StoryTime program, Watch-Me-Grow (a preschool education program), and has an annual corn maze. The Farm is open to the public seasonally from April through the end of October.

Key objectives of this internship program are to help interested parties to gain the knowledge and experience to potentially become an employee of Maybury Farm in the areas we offer internships or to help further their education for future career paths.

### BARN INTERNSHIP:

**Schedule and Duties** - Working in the barn allows interns to enjoy Maybury's animals, while learning about animal care and basic barn management. This internship is ideal for individuals interested in owning their own animals/careers/farm one day, studying veterinary medicine, and basic animal husbandry. Chores start at 8:30am, and the barn closes at 5pm. Both morning and afternoon shifts are available. Interns are expected to volunteer 20-25 hours per week, including some weekends.

Basic responsibilities and tasks:

- Daily feeding and maintaining water system for all animals
- Daily cleaning of pens/paddock
- Observe animal behavior and report any abnormalities to staff to a staff member or Barn and Animal Care Supervisor
- Proper handling of the animals for safety of livestock, employees, volunteers, and interns
- Lifting objects 50 lbs. or more
- Hay Baling
- Animal Engagement
- Grooming of the animals
- Interacting with the public in a positive manner that encompasses Maybury Farm's mission and values
- Assist with educational tours as needed - help ensure the safety of guests/animals when in the barn including set-up and breakdown of farm tour materials
- Interact with guests on the tours/camp/all educational programs - helping to keep children focused, maintain a safe atmosphere during all tours

### GARDEN INTERNSHIP:

**Schedule and Duties** - The schedule can be very flexible based on the needs of the intern but would require a minimum of three-on-site shifts weekly (20-25 hours weekly). During the months of May, June, July and August, the intern schedules would help with day camp at least a couple of days per week to allow for time with campers in the garden. Interns may be eligible to complete the Master Gardener program simultaneously. Please note: the days we work depend on weather conditions.

Basic responsibilities and tasks:

- Help in planning and design of the garden in conjunction with the Garden Supervisor
- Assisting with the selection of plants to be grown
- Assisting with soil testing and determining nutritional needs of existing soil
- Identification and removal of any invasive species
- Preparation of plot (removal of debris, tilling & fertilizing)
- Planting the garden along with other volunteers, overseeing construction of the garden
- Weekly maintenance of the garden and compost (watering, weeding, etc.)
- Leading day camp students in garden work (June-August)
- Help with tours, watch-me-grow, story time where applicable
- Help in giving direction to the volunteers helping in the garden
- Help with harvesting the fruits and vegetables
- Preparing garden for fall clean-up

Goals for 2026

- Ensure we have sufficient produce for sale in the store and giving to Civic Concern
- Creation of a children's educational area within the garden
- Development of plant signage and garden use for guests
- Maintain raised gardens
- Developing log for use by interns, volunteers to verify watering, weeding, fertilizing, output, etc.
- Follow all procedures as established by Garden Supervisor

continued

## EDUCATIONAL DOCENT PROGRAM

**Schedule and Duties** - The schedule can be flexible based on the needs of the intern, but would require a minimum of 20-25 hours weekly during the months of May- August. The interns will be working with all our educators for the following: farm tours, farm camp, StoryTime, and Watch-Me-Grow. Farm Camp is an all day event, however, Tours, StoryTime and Watch-Me-Grow typically take place in the morning after 10am.

Basic responsibilities and tasks:

- Work with guests between the ages of 2 through the senior community
- Read to the children during StoryTime along with interactive through sensory play - Wednesdays and Thursdays
- Help with Watch-Me-Grow, a pre-k program for ages 3-5, where you work with children and their parents on science-based programs offering STEAM activities - weekly Tuesday sessions
- Assist with education during Farm Tours consisting of groups of 15-125 that are split equally into groups of 25; tours offered educate about animals, gardening/agriculture through STEAM activities
- Comfortable with animals
- Comfortable with families/visitors of all ages
- Watch and respond to guests engagement and understanding of presented educational information
- Help with farm camp as necessary - campers are ages 6-13
- Be prompt as all our events are timed
- Help with educational opportunities during fundraising events

## EDUCATION COORDINATOR & EXECUTIVE ASSISTANT

**Schedule and Duties** - The schedule can be flexible based on the needs of the intern but would be require a minimum of 20-25 hours weekly during the months of May- August. interns will learn the process of working with schools for Farm Tour registrations, with parents as needed for Farm Camp, on Watch-Me-Grow registrations, and with guests for party reservations. An intern may also be requested to work with our educators for the following: Farm Tours, StoryTime, and Watch-Me-Grow, all of which typically take place mornings between 10am and noon.

Basic responsibilities and tasks:

- Manage the registration process and paperwork for education programs, etc.
- Respond to donations and donation requests
- Manage the volunteer tracking and award program
- Be prepared to help with set-up and take-down of materials/props for and participate in fundraising events as requested
- Learn/utilize Intuit Quickbooks for invoicing, Google programs, MS Office programs

### TO APPLY:

Please email your resume and the internship application to Diana Wallace, Executive Director at [diana@mayburyfarm.org](mailto:diana@mayburyfarm.org).

A complete application for internship is a requirement, and a background check is ordered before any intern can start at the farm. Interested applications will have an interview with Supervisor and Executive Direction and a decision made by the Management Team.