



# PROFESSIONAL PHOTOGRAPHY POLICY

Maybury Farm is a wonderful backdrop for all professional and amateur photographers to take pictures and videos. Maybury welcomes the opportunity to host photographers and their clients at the farm, but we must ensure minimal interruption to paid programs, fundraisers, and daily operations of Maybury Farm.

Maybury Farm wants to maximize enjoyment and use of the farm for all guests. The policy that is written here must be followed without exception and will be strictly enforced.

*NOTE: No Photographers will access Maybury Farm other than through gates and doors at the farm, no climbing over fences to get in, if you missed your appointment time.*

DEFINITION: Commercial or Amateur Photographers at the farm:

- Includes all photos taken by a person, organization, or companies that charges a fee to take the photos and uses Maybury Farm as a backdrop.
- Photos taken for senior pictures, engagement, family, wedding, graduation, animals, and landscaping that are digital, film, still and motion.
- Photos can be shared with family, friends, and websites.
- Photographers must be a legal entity and provide liability insurance and list Northville Community Foundation as additional insured.
- All Photographers must make a reservation in advance at least a week in advance.
- Applicable Fees, per our website will need to be paid in advance. (note: any guest coming to the photo shoot will need to pay the daily entrance fee to Maybury Farm)
- Additional fees may be charged if more than the number of individuals increases over the reservation.
- Photo Sessions cannot be reserved when the farm is holding any special event so that there will be no disruptions to these paid programs.
- DO NOT TAKE ANY PHOTOS OF OTHER INDIVIDUALS/GUESTS THAT ARE NOT PART OF SHOOT.
- News Media and Advertising Companies must notify Maybury Farm in advance of their intention and purpose when shooting on the grounds. Commercial Shoots will have special pricing and time allowance.

GENERAL PHOTO GUIDELINES:

- All photo shoots will take place during the hours that Maybury Farm is open.
- All participants in the photo must be fully and appropriately dressed.
- Guests must arrive prepared for the photo shoot - no public restrooms or other buildings are available to change clothes.
- Photo Shoots can not disrupt other visitors, employees, or animals.
- No photos will be taken in the pens or pastures with the Maybury Farm animals.
- No animals are allowed.
- No property can be disturbed - do not climb fences, open gates, walk through pastures, pens, or gardens.
- No cords or wires can be placed in pathways that could harm other guests.
- No motorized vehicles.
- Commercial Photography is not allowed during special events.
- Northville Community Foundation/Maybury Farm reserves to stop the photo shoot if deemed disruptive or inappropriate.
- Northville Community Foundation/Maybury Farm assumes no responsibility for loss, theft, or damaged equipment or personal belongings.
- All photographers will be responsible for their action, clients, crew members and subjects if there is any damage to the farm.

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rev. 10/11/24

- All photographers will respect the wishes of our guests. Maybury Farm Members and their families and friends come to the farm for the calm and serene environment, along with educational opportunities that we provide to the community. Harassment or infringement on their space is prohibited and you will be asked to leave.
- It is forbidden to use images taken at Maybury Farm without written permission and payment of the required fees for commercial activities including marketing, promotional and published materials or retail merchandising and products.
- No power cords or electrical hookups will be provided by Maybury Farm
- No photos taken can depict the farm in a negative light or have association with organizations that do not believe in the mission of Maybury Farm. Every animal and Program on our farm have an Educational purpose, visible daily.
- No Photographers will access Maybury Farm other than through gates and doors at the farm - no climbing over fences to get in, even if you missed your appointment time.
- Reservations need to be made at least one week in advance of the photo shoot.
- Maximum Group Size is 20 individuals including photographer and any assistants.
- Photo shoots are limited to 2 hours.
- Prices Per Session are shown on the website.
- Refunds: No refunds for reservations made for photo shoots.
  - Rescheduling must be made within 30 days of payment date or no rescheduling will be allowed.
  - All rescheduling needs to be approved by Maybury Farm – reach out to **Connie@mayburyfarm.org** for all changes.

NOTE: Maybury Farm is not part of the State Park. The grounds surrounding the farm and the parking lot belong to the Farm and pictures cannot be taken there without a reservation.

Signed by:

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Photographer

Date